



F.No.1-163/2020-21-Estt./

Dated: 12-04-2024

To

The Directors /Project Directors of ICAR Research Institutes/NRCs/ZPDs/Project Directorates/ATARIs.

Sub: Filling up of the administrative posts on Deputation/Inter-Institutional Transfer basis at ICAR- DPR, Hyderabad – reg.

Sir,

The Director, ICAR-Directorate of Poultry Research, Rajendranagar, Hyderabad invites applications from amongst the eligible candidates working at ICAR Institutes, Headquarters /Project Directorate /NRCs etc. for vacant administrative posts vacant at this Directorate on deputation/transfer basis, Particulars of the posts & eligibility are detailed below:-

Sl. No.	Name of the Post	No. of Posts	Pay Matrix Level	Eligibility
1.	Upper Division Clerk	01(one) U.R.	Matrix Level-4 P.B.5200-20200 +GP Rs.2,400-00	Lower Division Clerks in the Pay Matrix Level-2 (Rs.19,900-63,200) (Pre-revised Pay Band -I, Rs.5200-20200+GP Rs.1900/-) at the respective ICAR Headquarters/ICAR Institutes having at least 8 years regular service in the grade on deputation followed by absorption. Persons holding analogous post i.e. U.D.C. on substantive basis in the Level-4 of the 7 th CPC (Pre-revised PB Rs.5200-20200+GP Rs.2,400/-) having completed minimum of eight years of regular service in the present cadre/department may also apply for the said position to consider their candidature on inter-institutional transfer basis.
2.	Lower Division Clerk (one post)	01 UR.	Matrix Level-2	1) LDCs of ICAR Institutes/Headquarters, who have successfully completed probation period and confirmed in the ICAR service, desiring transfer can be appointed against the vacancies meant for direct recruitment.

The above Inter-Institutional transfer will be regulated as per ICAR guidelines from time to time.

It is requested that the above vacancies may be circulated amongst the eligible and desirous candidates working at your Institute/ regional stations. Applications of those candidates who fulfil the requisite eligibility and can be relieved immediately in the event of their selection may kindly be forwarded to this Institute in the prescribed proforma which is enclosed herewith along with their up to date APAR dossiers for the last five (5) years so as to reach this Directorate on or before **25-05-2024**. The candidates who are selected on Inter-Institutional transfer basis are liable to serve in ICAR-DPR, Hyderabad.

Cont.P.No.(2).

A certificate to the effect that no disciplinary/vigilance case is pending/being contemplated against the candidate may also be forwarded along with the application. Incomplete applications or those received after the prescribed due date or without APAR dossier/vigilance clearance certificate will not be considered.

T.R. Vijaya Lal
(T.R. VIJAYA LAKSHMI) 12/04/24
ASTT. ADMIN. OFFICER

Encl: Proforma of application (Overleaf).

Copy to:

1. DDG (AS), ICAR, Krishi Bhavan, New Delhi-110001.
2. The Deputy Secretary (Admn.) ICAR, Krishi Bhavan, New Delhi-110001.
3. The Under Secretary (Admn.), ICAR, Krishi Bhavan, New Delhi-110001.
4. The Deputy Secretary (AS), ICAR, Krishi Bhavan, New Delhi-110001.
5. I/c. Head, ICAR -DPR-Regional Station, Bhubaneswar for information
6. P.A. to Director, ICAR-DPR, Hyderabad.
6. Notice Board.

APPLICATION FOR THE POST OF UPPER DIVISION CLERK/LOWER DIVISION CLERK ON DEPUTATION/INTER-INSTITUTIONAL TRANSFER BASIS AT ICAR-DPR, HYDERABAD.

1.	Name of the applicant (Block letters)					
2.	Date of Birth					
3.	Name of the Institute where presently working					
4.	Educational Qualifications.					
5	a) Name of the post to which originally appointed with date:					
	b) Present post held on regular basis with date of appointment/Promotion under which quota/category i.e. UR/SC/ST/OBC					
6..	Date of confirmation/post held substantively					
7.	Whether belongs of SC/ST/OBC/Physically handicapped.					
8.	Service details					
	Name of the Institute	Post held from the date of initial appointment	Scale of Pay	Period		Nature of duties
				From	To	
9.	Any other information/ particulars relevant to the service of the employee					

I do hereby declare and certify that the information furnished is correct and true to the best of my knowledge and belief.

(Signature of the Applicant)

Date: _____

Certificate to be furnished by Head of Dept./Office

It is to certify that the information furnished by the candidate has been verified from the office/service record and found correct.

Signature with seal of the Head of Office.