

Dated: _____

To
The Director,
ICAR-Directorate of Poultry Research,
Rajendranagar,
Hyderabad – 500 030.

Sub: Acceptance of Offer of Appointment for the temporary post of _____ under _____ Category at ICAR-DPR, Hyderabad – reg.

Respected Sir,

I am thankful to the Hon'ble Director, ICAR-DPR, Hyderabad for offering the temporary post of _____ under OBC category at your Directorate vide Memorandum No. _____, dated _____.

Further, I hereby convey my acceptance for the terms & conditions mentioned in the above said Memorandum No. _____, dated _____ and willing to join the post of _____ under _____ category at ICAR-DPR, Hyderabad.

I am very much happy to submit my joining report to the post of _____ under _____ category at ICAR-DPR, Hyderabad on the forenoon of _____.

Contd...2/-

The following documents/forms duly filled in all respects are enclosed herewith for kind consideration:

- (1) Attestation form
- (2) Certificate of physical fitness
- (3) Certificate of Character
- (4) Latest OBC Certificate
- (5) Form of Oath of Allegiance
- (6) Home –Town Declaration
- (7) Declaration of Marital Status
- (8) Returns of Assets and Liabilities on first appointment.
- (9) Date of Birth Certificate
- (10) Intermediate Certificate
- (11) Any other qualifications (Academic/Technical)
- (12) Bank Account
- (13) Aadhaar Card
- (14) PAN card
- (15) Family particulars
- (16) Latest passport size photos – 02 Nos.

Yours faithfully,

(_____)

Roll No. _____

e-mail: _____

Mobile No. _____

Postal address with pin code: _____