



कुक्कुट अनुसंधान निदेशालय

ICAR-DIRECTORATE OF POULTRY RESEARCH

Rajendranagar, Hyderabad 500 030

Ph:040-24017000/24015651, Fax : 040-24017002 email : pdpoultry@ap.nic.in, website : www.pdonpoultry.org

(ISO 9001: 2008 Certified)

(Recipient of Sardar Patel Best Institute Award 2013)



F.No.1-121/2014-15-Estt./

Dated: 18-12-2014

Applications are invited for the following temporary post (likely to be permanent) at ICAR- Directorate of Poultry Research, Rajendranagar, Hyderabad 500 030.

Sl. No.	Name of the Post and Scale of Pay	No. of Vacancies	Qualifications
1	Stenographer Gr. III in the Pay Band - 1 Rs.5200-20200 plus Grade Pay of Rs.2400/-	1 (one) (Reserved for OBC)	Essential: 12 th Class pass or equivalent from a recognized Board or University Professional Efficiency: The Candidates will be given one dictation test in English or in Hindi at 80 w.p.m for 10 minutes. The candidates who opt to take the test in English will be required to transcribe the matter in 50 minutes on computer and the candidates who opt to take the test in Hindi will be required to transcribe the matter in 65 minutes on computer.

1. Age Limit: **18-27 years as on the closing date of receipt of applications.** The upper age limit is relaxable for OBC/PH candidates as per the Government of India/ ICAR Rules. The upper age is also relaxable up to 45 years in case of serving regular employees of ICAR in the administrative (ministerial) category.
2. Copies of certificates (Self attested) in proof of age, educational and essential qualifications, experience, caste status (as per Govt. of India, Dept. of Per. & Training format placed in our website) should be sent along with the application failing which application will not be considered.
3. Name of the post applied for should invariably be mentioned on the top of the envelope.
4. The above post will be governed by New Pension Scheme introduced by the Government of India w.e.f. 01.01.2004 mutatis - mutandis and as amended, clarified or modified from time to time.
5. No correspondence will be entertained from the candidates in connection with the process of selection/test/appointment. Canvassing in any form will be treated as disqualification.
6. Last date for receipt of application: (a) Applications complete in all respects should reach the **Director, ICAR-Directorate of Poultry Research, Rajendranagar, Hyderabad-500 030** within **30 days** from the date of publication in Employment News. **15 days extra period shall be given in respect of candidates residing in N.E.H. Region Ladakh Divn. of J&K. State, Andaman and Nicobar Islands and Lakshadweep.**

7. Fee for Rs.200-00 (Rupees two hundred only) (non-refundable) in the form of Demand Draft/Bankers Cheque in favour of ICAR Unit – DPR A/C payable at Hyderabad. No other means of payment will be acceptable.
8. The persons already in employment should submit their application through proper channel so as to reach to The Director, Directorate of Poultry Research (ICAR), Rajendranagar, Hyderabad- 500 030 within the stipulated date.
9. The candidates are required to declare the relatives name of the employees, if any working in DPR/ICAR or ICAR institutes in the application form.
10. Copy of the Caste Certificate in the prescribed format of the Govt. of India, Dept. of Per. & Training, GO.NO.36036/2/2013-Estt. (Res),dated 30-05-2014 issued by the Competent Authority on or after 30/05/2014 only may be enclosed, failing which the application will not be considered.
11. Applications received after the due date for whatsoever the reason including postal delays will not be entertained.
12. This Notification alongwith application and OBC Certificate formats are available on the website of DPR - www.pdonpoultry.org for guidance
13. Director, DPR reserves the right to short-list the candidates for Written Examination/ skill test after due screening of applications.
14. Short listed candidates will be called for written and skill test.
15. In case the candidates do not indicate the medium of written/stenography test at Sl. No. 9 of the application form, this Institute will consider English as the medium for the written test/stenography test for such candidates and the candidates will not be allowed to change the medium at a subsequent stage.
16. There is no exemption from skill test for any category of candidates.


(S.R.MEENA)
Administrative Officer.
For Director.

Distribution:

1. All the Directors/ Project Directors of ICAR Institutes.
2. Dy. Secretary (Admn.), ICAR, Krishi Bhavan, New Delhi- 110 114 for kind information.
3. Dy.Secretary (AS), I.C.A.R.Krishi Bhavan, New Delhi-110 001 for kind information.
4. Employment Officer, Employment Exchange, Ranga Reddy District, Santinagar, Vijayanagar Colony, Hyderabad for information and necessary action.
5. P.S. to Director for kind information of Director.
6. Notice Board at PDP
7. I/c ARIS Cell, DPR, Hyderabad with a request to upload on the website.

APPLICATION FOR THE POST OF STENOGRAPHER GR. III AT
ICAR - DIRECTORATE OF POULTRY RESEARCH
RAJENDRANAGAR, HYDERABAD, 500 030

Affix recent
Passport size
Photograph

1. Advt. No. :
2. Name of the Applicant :
3. Father's/Husband's Name (in block letters) :
4. Full Address :
 (a) Address for correspondence (With pin code, telephone no. Email, mobile etc.)
 (b) Permanent Address (With pin code)
5. Nationality :
6. Marital status (single or married) :
7. Whether belonging to OBC (if yes, self attested copy of caste certificate from the competent authority may be enclosed) :
8. Date of birth (in Christian era recorded in the Matriculation school leaving certificate) :
9. Age as on the closing date of application : Years Months Days
10. Medium of option for taking Written/Stenography test (Please Indicate Whether in English (or) Hindi) :
11. Educational Qualifications :

(From Matriculation onwards details with self attested copies of relevant certificates and marks sheet)

Sl No.	Examination Passed	Board/ University	Year of Passing the examination	Subject/Faculty	Marks obtained/percentage & Division

12. Experience, if any (if yes, Please indicate details with Xerox copies) :
13. Employment Exchange Registration No.& Date (If yes, please indicate) :
14. List of documents attached :
15. Whether He/She is related to any employee of the Institute (or) the ICAR and if so, name the person (with designation & Address) and indicate the nature of his/her relationship :
16. Details of Bank Draft/Bakers Cheque _____

I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I also declare that (i) I have never punished or debarred from Govt. (Central/State), Autonomous organization and ICAR service (ii) I have not been convicted by a Court of Law for any offence. I understand and agree that in the event of any information is found false/incorrect/incomplete or ineligible being detected at any time before or after the selection, my candidature will liable to be rejected and I shall be bound by the decision of the Director, Directorate of Poultry Research, Rajendranagar, Hyderabad-500 030.

Date:
Place:

Signature of the applicant

No. 36036/2/2013- Estt.(Res.)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

North Block, New Delhi
Dated: 30th May, 2014

To,
The Chief Secretaries of
all the State Governments/Union Territories

Subject: Revision of format for OBC Caste Certificate

Madam/Sir,

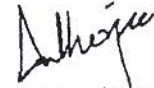
The Government of India had issued instructions on 8th September, 1993 vide DoPT O.M. No. 36012/22/93-Estt.(SCT) providing for reservation to Other Backward Classes in the services and posts under the Government of India. The format of the Caste Certificate was prescribed vide Annexure A of the O.M. No. 36012/22/93-Estt.(SCT) dated 15th November 1993. In the said format, the then Ministry of Welfare's Resolution No. 12011/68/93-BCC(C) dated 10th September 1993 was mentioned, which contained the list of castes and communities treated as OBCs till that time. Since then, a large number of castes and communities have been added to the Central List of OBCs through various resolutions of the Ministry of Social Justice and Empowerment. The details of the resolutions subsequent to the Resolution dated 10th September 1993 do not find mention in the existing format. The said format also prescribes that the certificate issuing authority should certify that the candidate does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the aforesaid O.M. dated 8.9.1993.

2. Representations have been received in this Department wherein candidates belonging to OBC Communities have reportedly faced difficulty in getting the benefits of reservation. This is because of the fact that in the caste certificate issued by the concerned district authorities, although the name of the caste/community is mentioned in the certificate, the specific resolution by which the said caste/community has been included in the Central List of OBCs is not indicated.

3. Keeping in view such problems faced by the candidates, this issue was examined in consultation with the National Commission for Backward Classes and it has been decided to revise the existing format of OBC Caste Certificate. A copy of the revised format is enclosed (**Annexure**). All the certificate issuing authorities are requested to invariably mention the details of the **Resolution (Number and Date) by which the caste/community of the candidate** has been included in the Central List of OBCs and also to ensure that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the aforesaid O.M. dated 8.9.1993 as amended from time to time.

4. I am to request that the revised format of the Certificate may please be brought to the notice of authorities under the State Governments/Union Territories who are empowered to issue the Caste Certificate.

Yours faithfully



(Sandeep Mukherjee)

Under Secretary to the Government of India

Phone- 011-23092110

Copy to:

1. All Ministries/ Departments of the Government of India
2. Department of Financial Services, Jeevan Deep Building, Parliament Street, New Delhi-110001
3. Department of Public Enterprises, Block No.14, CGO Complex, New Delhi-110003
4. Railway Board, Ministry of Railways, *Rail Bhavan*, New Delhi
5. Union Public Service Commission/ Supreme Court of India/Election Commission of India/ Lok Sabha Secretariat/ Rajya Sabha Secretariat/ Cabinet Secretariat/ Central Vigilance Commission/ President's Secretariat/ Prime Minister's Office/ Planning Commission
6. Staff Selection Commission, CGO Complex, Lodhi Road, New Delhi
7. Ministry of Social Justice and Empowerment, Shastri Bhawan, New Delhi
8. National Commission for SCs/National Commission for STs, Lok Nayak Bhawan, New Delhi
9. National Commission for Backward Classes, Trikoot-1, Bhikaji Cama Place, R.K. Puram, New Delhi(w.r.t. their letter No.NCBC/7/32/2012-RW dated 16.5.2013)
10. Office of the Comptroller and Auditor General of India, 10 Bahadur Shah Jafar Marg, New Delhi - 110 002
11. Information and Facilitation Center, DoPT, North Block, New Delhi.
12. Director, ISTM, Old JNU Campus, Olof Palme Marg, New Delhi 110067
13. The NIC, DoPT with a request to upload it at the website of this Department in OMs & Orders → Estt.(Reservation) → SC/ST/OBC and also under 'What's New'

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari _____ son/daughter of
_____ of village/town _____
in District/Division _____ in the State/Union Territory
_____ belongs to the _____ community
which is recognised as a backward class under the Government of India, Ministry of Social
Justice and Empowerment's Resolution No. _____ dated
_____. * Shri/Smt./Kumari _____ and/or his/her family
ordinarily reside(s) in the _____ District/Division of the
_____ State/Union Territory. This is also to certify that he/she does
not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the
Government of India, Department of Personnel & Training O.M. No. 36012/22/93 – Estt.(SCT)
dated 8.9.1993**.

District Magistrate
Deputy Commissioner etc.

Dated:

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of
Government of India, in which the caste of the candidate is mentioned as OBC.

**-. As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the
Representation of the People Act, 1950.



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DECLARATION

In response to Office Circular No.F1-121/2010-11-Estt. dated 1st June, 2012,
I would like to declare as follows:

- * i. None of my relative, distant (or) near have applied for the post of Stenographer Gr.III (Reserved for OBC) at P.D.P.
- * ii. My relative, distant (or) near have applied for the post of Stenographer Gr.III (Reserved for OBC) at PDP whose Name and Address is given below:-

* strike out which is not applicable.

Signature: _____

Hyderabad

Name & Designation of the

Dated -12-2014

Officer furnishing the information